Submitting a Manuscript

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Manuscript Preparation Guidelines

• Submissions should generally not exceed 11,000 words (including references), although in special cases longer versions may be accepted.

• Manuscripts should be accompanied by an abstract of 200 words (maximum); along with 3 mandatory keywords from the JMSR ScholarOne keyword list, and 3 keywords of the authors choice.

Formatting

• Within the manuscript, text should be formatted as double-spaced in 12-point Times New Roman font. Tables may be single spaced and in smaller fonts, if necessary, for formatting. Use footnotes sparingly.
• Organize the manuscript by using primary, secondary, and tertiary headings, rather than numbered headings.

• Add each table or figure on separate pages at the end of the manuscript after the references, rather than inserting these directly in the text. Include a reference in the manuscript (i.e., Insert table 1 about here) in the appropriate place. There is a maximum of six tables/figures to include with your manuscript, so please prioritize what is important.

• US or UK spelling can be used, but please be consistent within the manuscript.

• References in the manuscript should follow the latest APA guidelines; see here for more details on the APA referencing style, as well as an APA style guide (with examples).

• Please also include the DOIs of references.